

**Blythe Elementary PTA**

**2016 - 2017 Operating Budget**

Prepared as of 09/07/2016

Prepared By: Brandy Cox PTA President		Blythe		Shading Indicates No Associated Expenses with Line Item	
Reviewed By: Zoe Bess and 2016-2017 Executive Board				Shading Indicates No Revenue Generated from Line Item	
	<b>INCOME Budget</b>	<b>EXPENSE Budget</b>	<b>NET INC/(EXP) Budget</b>	<b>Notes</b>	
<b>School Programs</b>					
Birthday Cake		\$700.00	(\$700.00)	\$30 Cake/Cupcakes x 2 and Serving Supplies for 1,200 Students	
Classroom Magazine - Student Subscriptions	\$0.00	\$4,600.00	(\$4,600.00)	K - 5 Periodicals (Scholastic / Time for Kids / NCSS Weekly)	
Field Day		\$500.00	(\$500.00)	Activities / Refreshments / Games / Participation Awards	
School Program Support	\$2,000.00	\$2,500.00	(\$500.00)	Requests for PTA Support 2016-2017 / Advocacy / Passthroughs / Grade Level Requests for Support	
Classroom Supplies Closet	\$0.00	\$500.00	(\$500.00)	Classroom Supplies from School Supply List (Dollar Tree Direct)	
EOG Support	\$0.00	\$100.00	(\$100.00)	End of Year Testing - EOG Support	
Celebrate Blythe Days		\$1,000.00	(\$1,000.00)	Literacy Night / Math Night / International Week / Veteran's Day / Science Night	
Exceptional Child (EC/AU) Expense		\$200.00	(\$200.00)	Pizza, Party Refreshments, Supplies, and Other Needs	
Health Room Expense		\$400.00	(\$400.00)	Health Room Supplies, Underwear, Socks	
Cultural Events / Student Programs		\$2,000.00	(\$2,000.00)	\$1000 per Event Fall & Spring Semester - Apply for ASC Grant	
School Beautification		\$150.00	(\$150.00)	Beautification Day Landscape and Paint Supplies / Poinsettias	
Hang Tags for Carpool		\$150.00	(\$150.00)	Car Rider Foam Door Hangers	
Agendas	\$5,500.00	\$4,700.00	\$800.00	Agendas and Nicky's Folders Expense - Enrollment Increase	
Recorders	\$1,500.00	\$2,000.00	(\$500.00)	Mid-Price Recorders and Straps for 4th Grade	
Yearbook	\$6,000.00	\$6,000.00	\$0.00	Yearbook Expenses / Sales / Sales Commission (Rebate)	
School Supply Kits	\$100.00	\$100.00	\$0.00	School Supply Kits Offered in 2016 for 2016-2017 School Year	
<b>Total</b>	<b>\$15,100.00</b>	<b>\$25,600.00</b>	<b>(\$10,500.00)</b>		
<b>Media Center, Literacy, and IB Programs</b>					
Fall Book Fair	\$11,400.00	\$5,000.00	\$6,400.00	Revenue Taken as Scholastic Dollars / 10% ASD Bonus	
Spring Book Fair	\$11,500.00	\$7,000.00	\$4,500.00	Revenue Taken as US Dollars / 10% Scholastic Dollars Bonus	
BOGO Bookfair	\$8,000.00	\$5,000.00	\$3,000.00	Scholastic Dollars Bonus Only (Adjusted for 5 Day BOGO)	
All For Books - Each Fair		\$1,500.00	(\$1,500.00)	\$500 Each Fair for At-Risk Students - Scholastic Dollars	
Reading Program Support		\$2,000.00	(\$2,000.00)	\$500 per Quarter for Classroom Support - Scholastic Dollars	
Workroom Support		\$500.00	(\$500.00)	Workroom Support - Cash (Tools and Supplies for Workroom)	
Literacy Support		\$500.00	(\$500.00)	Literacy Support - Cash or Scholastic Dollars	
IB Program Support		\$500.00	(\$500.00)	IB Support - Cash or Scholastic Dollars	
Media Center Book Purchases		\$7,000.00	(\$7,000.00)	Media Center Use of Book Fair Proceeds - Cash or Scholastic Dollars	
<b>Total</b>	<b>\$30,900.00</b>	<b>\$29,000.00</b>	<b>\$1,900.00</b>		
<b>Family Activities</b>					
Father Daughter Dance	\$4,700.00	\$2,000.00	\$2,700.00	DJ \$450 / Decorations \$500 / Balloons \$250 / Food and Beverage and Party Favors - Increase or Decrease for Number of Attendees / Includes Prepaid Photography Packages At Cost	
Photographer for FDD Event		\$1,500.00	(\$1,500.00)	Photography Packages Ordered by FDD Attendees	
Mother Son Event	\$3,200.00	\$1,700.00	\$1,500.00	\$200 for Rentals, \$500 for Carnival Entertainment, Remainder for Decorations, Prizes, Balloons, Food and Beverage Budgeted as "For Purchase at Event," and Paper Goods	
Photographer for MSC Event		\$1,100.00	(\$1,100.00)	Photography Packages Ordered by MSC Attendees	
AU Events - Fall and Spring Dance		\$1,000.00	(\$1,000.00)	AU Classes - Fall and Spring Dance for AU Families - \$500 Per Event / DJ / Refreshments / Decorations	
Autumnfest Raffle and Activities	\$2,250.00	\$2,250.00	\$0.00	Raffle / DJ / Games and Activities / Prizes / Snacks / Drinks	
Autumnfest Family Dinner	\$900.00	\$900.00	\$0.00	Family Dinner Event (Pre-Order) for Autumnfest	
Bookfair Fun Night		\$500.00	(\$500.00)	Games and Activities / Snacks or Dessert	
<b>Total</b>	<b>\$11,050.00</b>	<b>\$10,950.00</b>	<b>\$100.00</b>		
<b>5th Grade Celebration</b>					
Pumpkin Grams	\$500.00	\$100.00	\$400.00	Pumpkin Grams Sold in Lobby and Autumnfest	
Winter Grams	\$500.00	\$100.00	\$400.00	Fundraising Opportunity	
Valentine Grams	\$500.00	\$100.00	\$400.00	Valentine Grams	
Fundraiser	\$2,600.00	\$1,500.00	\$1,100.00	Fundraising Opportunity (Themed Grams / Event Raffle / T-shirts/Other)	

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Back to School Dance	\$800.00	\$500.00	\$300.00	Decorations / Food and Beverage / Entertainment from ticket presale
Father Daughter Dance / MS Carnival Raffle	\$1,500.00	\$150.00	\$1,350.00	Expense to Purchase American Girl Doll (FDD \$130 Budgeted) & Raffle Item (MSC \$130 Budgeted) or Comparable Items for Raffles Held at Family Events
Student Gift for Celebration		\$1,000.00	(\$1,000.00)	Celebration Keepsake (Book or T-Shirt for Signing)
Decorations / Supplies for Celebration		\$400.00	(\$400.00)	Themed Post-Graduation Celebration in Gymnasium / Cafeteria
Refreshments for Celebration		\$500.00	(\$500.00)	Pizza - Includes Tip, Drinks, and Dessert
DJ for Celebration		\$400.00	(\$400.00)	Deposit Required - Includes Tip
5th Grade Class Trip Scholarships		\$650.00	(\$650.00)	Field Trip Assistance
5th Grade Class Gift		\$1,000.00	(\$1,000.00)	Student Gift to Blythe Elementary or Community
<b>Total</b>	<b>\$6,400.00</b>	<b>\$6,400.00</b>	<b>\$0.00</b>	

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<b>Fundraising</b>					
Boosterthon	\$50,000.00	\$23,000.00	\$27,000.00		Expense Includes Payment to Boosterthon, Decorations, T-Shirts
Boosterthon Booking Fee (2016-2017)		\$2,000.00	(\$2,000.00)		Annual Booking Fee Paid at Contract Signing
Teacher Classroom Supply Reimbursement		\$8,500.00	(\$8,500.00)		Percentage of Boosterthon Collection Proceeds (10-15% of First)
Technology Funded from Boosterthon		\$2,325.00	(\$2,325.00)		BES & Technology PLC Provide Ideas on Expenditure Items
Playground Funded from Boosterthon		\$5,000.00	(\$5,000.00)		BES & Playground Committee 2016-2017 Designated Proceeds
Spring Fundraiser	\$4,500.00	\$4,500.00	\$0.00		Catalog Sale / Penny Wars / Pasta / Fundraising Opportunity
Spirit Wear Shirts / Bags / Car Magnets	\$4,000.00	\$3,000.00	\$1,000.00		Includes Re-Stock Orders for Open House 2017
General Donations	\$100.00	\$0.00	\$100.00		PayPal Donate Button / Membership Solicitations
<b>Total</b>	<b>\$58,600.00</b>	<b>\$48,325.00</b>	<b>\$10,275.00</b>		
<b>Retail Initiatives / Corporate Contributions</b>					
Box Tops for Education	\$2,000.00	\$500.00	\$1,500.00		Expenses for Postage and Prizes for Contests
Harris Teeter / Publix	\$800.00		\$800.00		Grocery Store - Corporate Programs for Education
Good Search / Amazon Smile / Online	\$100.00		\$100.00		Online Search Engines and Online Retail Programs for Non-Profit
Retail Programs for Education	\$100.00		\$100.00		Retail Incentives (Loyalty Card or Retail Card Rewards)
Family Night Out/Spirit Night	\$1,350.00	\$200.00	\$1,150.00		Portion of Area Host Restaurant/Business Proceeds Donated to Blythe PTA
Corporate Gifts	\$2,500.00		\$2,500.00		Corporate Matching Gifts & Payments for Volunteer Hours Primarily Bank of America, Wells Fargo, and Duke Energy
<b>Total</b>	<b>\$6,850.00</b>	<b>\$700.00</b>	<b>\$6,150.00</b>		
<b>Staff Recognition</b>					
Back to School Breakfast		\$350.00	(\$350.00)		Welcome Back Breakfast for Staff
Teacher Favorites Incentive		\$250.00	(\$250.00)		Classroom Gift - Incentive for Filling Out Teacher Favorites Form
Staff Luncheon - Fall		\$1,300.00	(\$1,300.00)		Holiday Luncheon - Catered with Themed Decorations
Staff Luncheon - Spring		\$1,300.00	(\$1,300.00)		Spring Luncheon - Catered with Themed Decorations
School Administrative Fund		\$750.00	(\$750.00)		Principal Hospitality / School Related Expenses
Bus Driver Recognition		\$100.00	(\$100.00)		AM / PM Bus Driver Appreciation - Snack / Gift
Teacher Membership Drive		\$75.00	(\$75.00)		Teacher PTA Membership Reward
Staff Appreciation Week		\$800.00	(\$800.00)		Themed Appreciation Week - Supported with In-Kind Donations
<b>Total</b>	<b>\$0.00</b>	<b>\$4,925.00</b>	<b>(\$4,925.00)</b>		
<b>PTA Administration and Expenses</b>					
Membership	\$1,700.00	\$1,300.00	\$400.00		Total Dues \$6.00 (State 1.75 & National 2.25 Portion = \$4.00) Expense Includes Cost for Membership Drive (Food/Beverage/Raffle) & Website
Men in Blythe (MIB)	\$100.00	\$200.00	(\$100.00)		Men In Blythe Program and Contributions
PayPal Surcharges / Fees	\$50.00	\$50.00	\$0.00		Surcharges and Fees for PayPal Purchases and Donations
Copies		\$1,000.00	(\$1,000.00)		PTA Communication - Flyers in Monday Folders
PTA Training		\$250.00	(\$250.00)		NCPTA and MPTA Training and Seminars
Treasurer Expenses		\$1,500.00	(\$1,500.00)		Bank Fees / Checks and Deposit Slip Reorders / Postage / Includes \$500 for Income Tax Preparation / \$350 for QuickBooks / Current and Prior Year Bad Debt Entries
NC State Tax Rebate on Direct Payments	\$130.00	\$130.00	\$0.00		File for Rebates on NC State Sales & Use Tax Direct Payments
Insurance		\$450.00	(\$450.00)		General Liability Insurance
Bereavement		\$100.00	(\$100.00)		Bereavement / Sympathy
<b>Total</b>	<b>\$1,980.00</b>	<b>\$4,980.00</b>	<b>(\$3,000.00)</b>		
<b>Subtotal Before Carryforward</b>	<b>\$130,880.00</b>	<b>\$130,880.00</b>	<b>\$0.00</b>		<b>Current Year Budgeted Revenue and Expenses</b>
<b>Carryforward from Prior Year</b>					
Playground Equipment Carryforward	\$4,000.00	\$4,000.00	\$0.00		Playground Carryforward - Designated / Boosterthon - Fall 2016
Recorders - 4th Grade Inventory	\$1,850.00	\$1,850.00	\$0.00		Recorders Purchased in Spring 2016 for 2016-2017
Fifth Grade Gift to Blythe Elementary	\$1,170.00	\$1,170.00	\$0.00		Fifth Grade Gift to School - IB Sign and Flag - Fall 2015
<b>Total Carryforward</b>	<b>\$7,020.00</b>	<b>\$7,020.00</b>	<b>\$0.00</b>		<b>Revenue from Prior Year with Expenses in Current Year</b>

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<b>GRAND TOTAL 2016-2017 Budget</b>	<b>\$137,900.00</b>	<b>\$137,900.00</b>	<b>\$0.00</b>	<b>Total Budgeted Revenue and Expenses</b>